



9 September 2020

Dear Parents

We now have four of our seven year groups back in school and I wanted to give you an update.

So far, everything is going well! As you can imagine it is incredibly complicated to make sure that we are following government advice to keep everyone safe. We have always been a school that can pull off an ambitious, complex plan, but this is a whole new level of complexity.

In a 'normal' year, getting 420 children onto the school site and into the classrooms is always a busy moment in the school day, which is why we had what is called a 'soft start'; where you had ten minutes to get your child in school before the official start of the school day at 8.50.

Now that we are not in a 'normal' year, timings are even more crucial.

There are some issues that have already come to light that may become an even bigger issue as we welcome back Years 5 and 6, followed by the FS children.

Here are the key messages that I need to pass on:

- It is very important that you do not walk onto the playground before your slot. Just because the gate is open at 8.40, as it always was, that does not mean that it is your time to come into school. Mr Marks and I let parents onto the playground just before their slot in the morning and at the end of the day. This gives us time to clear the playground of one lot of parents before the next arrives. This table might help you to coordinate when you need to be at school:

**Start of the Day End of the Day**

Yr	Start of the Day		End of the Day	
	You will be called onto the site at:	Your child will be let into their class at. This is also the time when the register will be called:	You will be called onto the site at:	You child will be let out of the class at:
1	8.38	8.40	3.03	3.05
2	8.38	8.40	3.03	3.05
3	8.48	8.50	3.13	3.15
4	8.48	8.50	3.13	3.15
5	8.58	9.00	3.23	3.25
6	8.58	9.00	3.23	3.25





	Start of the Day		End of the Day	
Yr	You should wait in the carpark area at:	Your child will be let into their class at. This is also the time when the register will be called:	You should wait in the carpark area at:	You child will be let out of the class at:
FS	8.43	8.45	3.08	3.10

- You should wait outside school site until you are called in at your start/end time.
- Please do not arrive too early as the areas outside of the school gates will become very busy.
- Please do not stand near to the classrooms as these areas become over crowded.
- Please do not wave at your child when they are in class at the end of the day. This distracts them at a time when we are trying to get them ready to go home.
- If you have more than one child to drop off or pick up, you **are allowed** to stand on the playground whilst you wait for the other child's/children's time. Please stand towards the edge of the playground and maintain a 2m distance from other parents.
- We hope that as the children get used to the new routines, you will allow them to come into school on their own in the morning. We have already noticed some of the younger children do this after only a couple of days.
- You will need to come onto the school site to collect your child at the end of the day as we cannot send younger children across the playground without seeing which adult is collecting them.
- We expect children in years FS, 1, 2 & 3 to be dropped off and collected by an adult. Many of our children in Y4 and above also come to school with an adult. If you have a child in Y4, 5 or 6 who will walk home on their own, you need to let their class teacher know this so that we can send them out at the end of the day.

Once again, apologies that this seems very strict and precise but we need this level of detail and rules to make this work. I want to avoid banning parents from the school site and we think these arrangements can work if everyone plays their part in making it a success.

Kind regards

Simon Eardley  
Headteacher





# ORTON WISTOW PRIMARY SCHOOL

Head Teacher • **Simon Eardley** Deputy Head Teacher • **Colin Marks**  
Wistow Way • Orton Wistow • Peterborough • PE2 6GF  
01733 370646 • office@owps.org.uk • www.owps.org.uk • @OWPSchool



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