



### NEW STARTER CHECKLIST

Thank you for enrolling your child at Orton Wistow Primary School. We ask that you use this document as a check list to ensure we have all the required information, and that you have all you need from us..

Name of child\_\_\_\_\_

ACTION	Tick complete
Accept or Decline your child's school place at the School via phone on 01733 370646 or in person as soon as possible.	
Inform the school when accepting a place, the Pre-School that your child attends.	
<b>FORMS TO COMPLETE AND RETURN TO SCHOOL</b>	
School Application Form	
<ul style="list-style-type: none"><li>Bring all original proofs to the School office in person with the application form. (Please note that the <b>Full birth certificate</b> covers Parental Responsibility and proof of your child's D.O.B)</li></ul>	
Attending Meetings Reply Slip from letter	
Permission Consent Form	
EYSF Permission to Collect Form	
Responsible Internet Use Form Consent Form	
IRIS ParentMail Form	
Parental Rights and Responsibilities Form	
I have read, signed and returned the back page and understood the School Attendance Policy.	
<b>ACTION</b>	<b>Tick complete</b>
I follow the school Twitter account @OWPSchool (if Twitter user)	
I follow the Foundation Stage Twitter account @OWPSfs (if Twitter user)	